

The Holton Parish Council virtual meeting (via Zoom) was held on Monday 14<sup>th</sup> December 2020 starting at 7.30 pm

**Present:**

Chairman Robert Barter  
Councillor Allan East  
Councillor Andy Murray  
Councillor Brian Pridmore  
Councillor Roger Farrow  
Parish Clerk Sonja Barter

**Also present:** Tim Bearder (County Councillor). Toby Newman (Wheatley Parish Council)

**1. Apologies:** Sarah Gray (District Councillor)

**1a. Declarations of interest:** None

**2 To confirm the Minutes of the Meeting** of the Council held on Monday 9th November 2020 which had been circulated to all councillors before the meeting.

Proposed by Andy Murray

Seconded by Allan East

**All agreed**

**OPEN FORUM**

Tim Bearder updated the Parish Council on County Council matters and the adoption of the Local Plan. Tim also offered the Parish Council £400 from his CC Fund towards improvements to the Bus Shelter.

Tim was asked to urge Highways to make the builder at Terence House comply with the Highways conditions and manage the site and site traffic and stop the mud and debris being deposited on the village road.

Toby Newman commented on matters regarding the Brookes development, the Local Plan and SODC changes to CIL payments.

**3. Matters Arising from the Minutes:**

Website - Further work on the input of content and photos. Issues around opening Minutes/Agendas – changes to be made to make these files pdf format. Andy Murray and Roger Farrow to look at the website and help with any work needed to update and input information along with Allan East. The Clerk to keep the news pages up to date and relevant as necessary. Local groups to be invited to upload their information, links and details.

Bus Shelter – The internal painting work has been completed and a impressive trellis has been fixed to the side wall. Thanks to Andy, Allan and Robert for achieving these stunning results.

Planting of climbers and notice board repairs/painting to be completed in due course.

Roof repairs, tile replacements, moss removal and the re-cementing of both roof verges awaiting a quote.

Brookes Liaison Group: Members were updated after the Brookes Residents' meeting on 26<sup>th</sup> November attended by R Barter and R Farrow. A marketing and selling agent has been appointed and the site is expected to go out to the market in January 2021. A further Brookes Liaison meeting to be arranged when new information is available.

Discussion as to whether the new Wheatley PC Chairman would attend these meetings or would Doug Lamont the outgoing chairman continue his role in the group.

#### Defibrillator

A quote has been received from Scottish and Southern to provide a power supply to the Bus Shelter. The cost to be £4,873.92 this offer has been declined.

The Village Hall committee to be approached to see if they would site a defibrillator at the Hall.

#### **4. Traffic, Road and Highway Matters**

Terence House building works and mud on the road. Brian Pridmore has along with other residents reported the hazards and danger to Highways and signs have been placed on the road. However, the mud/gravel is not being removed regularly and there have been two incidents of cyclists coming off their bikes due to the road conditions. The Clerk contacted SODC Enforcement but this does not come under their power and is a Highways matter. Further contacts to be made to Highways and a communication to be sent to Mr Halliday from the Parish Council.

Wheatley Park School road congestion issues – letters from residents and response from school.

#### **5. Financial Matters**

##### **a. Accounts submitted for payment**

Clerk's Salary December	396.00
Clive Laman November village/orchard maintenance	240.00
SLCC Membership	112.00
Arnold Baker 12 <sup>th</sup> Edition	119.99
Holton Village Hall Ceiling grant	1500.00
Hubdean Contracting Ltd – Bus Shelter	475.00
HWW News Annual Grant	235.00

Christmas lights and batteries	38.00
Sylva Consultancy (Tree survey Churchyard)	630.00
OXIT – PC Laptop upgrade to SSD	120.00

**Received from Holton Village Hall Orchard usage 2020 80.00**

**b. Bank balances after paying above cheques and money received.**

<b>Deposit</b>	<b>£13,955.53</b>
<b>Current</b>	<b>£710.30</b>

**c. Precept 2021/22**

The final draft Precept has been prepared and it was agreed to set the 2021/22 Precept at £19,616.00.

CIL Monies Balance £2796 (amounts received Nov 2017 and Nov 2018)) allocated to provision of play equipment + £1000 previously precepted towards play equipment.

Play Equipment - Further discussion and information on the play equipment proposals to be considered at the January meeting.

**It was proposed by Brian Pridmore and seconded by Andy Murray that the Clerk's Report be accepted, the accounts paid and the Precept agreed All Agreed**

**6. District/County Councillors.**

Dealt with under Open Forum'

District Councillor Sarah Gray - The closing date for District Councillor Grants is the end of February and no decision will be made until that date and there would not be any reimbursement retrospectively. So it is not possible to apply for the bus shelter improvements with that grant. Sarah added that she would be able to fund planting of trees by the community for example as the grants are specifically for climate resilience and the community.

**7. Churchyard**

Further clarification needed by the Forestry Officer that no burials will interfere with the root protection areas of the established Lime Trees. The Planning Officer is recommending approval subject to the Tree Officer's approval. Decision time extended due to pressure of work in the Forestry Department

The next stage after the planning approval will be to engage the Church and Landowner's legal representatives and proceed with the Land Transfer.

**8. Planning Applications:**

P20/S3841/N4B Land adjacent to Wheatley Park School, Holton. OX33 1PZ  
Change of use of an agricultural building to form 3 no dwellings (Use Class 3) and associated operational development. **Withdrawn**

**9. Planning Decisions (South Oxfordshire District Council):**

P20/S3727/FUL. Swallow Barn, Waterperry Road, Holton. OX33 1PW.  
Change of use from agricultural land (paddock) to garden use.

**Granted**

P20/S3812/N4B. OS 3025, Holton Park Barn, Holton. OX33 1PT  
Change of use and associated operations to convert existing agricultural building to a dwelling house. **Prior approval granted**

P20/S2628/N4A. Pond Farm, Holton. OX33 1PY  
Partial demolition of existing redundant farm building and conversion of remainder into 5 dwelling houses. **Prior approval granted**

**10. Reports**

Enforcement VE20/176 – Swallow Barn, Waterperry Road, Holton.  
Extension to end of January 2021 for submission of planning application.

Enforcement SE20/188. Holton Field Groundworks – not yet been able to appoint an officer to the case.

Bus Shelter Bring and Take to be held on Sunday 20<sup>th</sup> December 10.00 am – 12.30 pm.

**11. Publications/Letters and forthcoming events**

Request received from Holton Village committee members Liz Vaux and Clare Wright who will be organising a Holton family walk starting and finishing at the Village Hall in January. They have requested some funds to buy chocolate sweets and prizes for the treasure hunt and refreshments at the finish.  
It was agreed to provide the funds required from the 2021/22 budget figure of £2000 set aside for Village Community events.

**12. Items for discussion and/or referral to a future meeting:**

**13. Date of next meeting.** The next Parish Council Meeting will be held **via Zoom** on Monday 11th January 2021 starting at 7.30 pm.  
There being no further business the virtual meeting closed at 9.40 pm.